

Republic of the Philippines
OVERSEAS WORKERS WELFARE ADMINISTRATION
Regional Welfare Office – National Capital Region
2/F STWLPC Bldg., 336-338 Sen. Gil Puyat Ave., Pasay City

P.R. No.: NCR-2025-02-0003
Date: 06 February 2025

REQUEST FOR QUOTATION / PROPOSAL

COMPANY NAME:

ADDRESS OF COMPANY:

To whom it may concern:



Please quote your lowest net price/s (**taxes included**) on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation using your company letterhead or this form duly signed by your official representative to Overseas Workers Welfare Administration Regional Welfare Office – National Capital Region, not later than **13 February 2025, 10:00a.m.**

(Digitally Sgd.)
NICKY JAY F. TAN
Procurement and Property Officer Designate

(Digitally Sgd.)
LORNA R. OBEDOZA
Chief, Administrative and Finance Division

PROJECT TITLE/NAME: PROPOSAL FOR THE SUPPLY AND DELIVERY OF VARIOUS OWWA-NCR CORPORATE GIVEAWAYS					DEALER'S/ SUPPLIER'S OFFER	
ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET PER LINE ITEM (ABC)	UNIT COST	TOTAL
					Unit Price (VAT Inclusive)	
1.	SUPPLY AND DELIVERY OF VARIOUS OWWA-NCR CORPORATE GIVEAWAYS					
	Lot 1			Php 165,000.00		
	1. UMBRELLA, Automatic with UV/Sun Protection and Wind Proof, Two (2) Fold with OWWA NCR Logo Print	300	Pcs			
	2. UMBRELLA, Double Canopy with UV/Sun Protection and Wind Proof with OWWA NCR Logo Print	300	Pcs			
	Lot 2			Php 235,000.00		
	1. FOLDABLE TOTE BAG, with OWWA NCR Logo Print	300	Pcs			
	2. LEATHERETTE TOTE with engrave OWWA NCR Logo	300	Pcs			
	Lot 3			Php 90,000.00		
	1. PLANNER with engrave OWWA NCR Logo	300	Pcs			
	<i>(Please see attached Technical Specifications) Note: Bidders shall provide sample of the item subject for the approval of the end-user.</i>					
	<i>Additional Documentary Requirements must be submitted upon submission of offer:</i>					
	<i>1. PhilGEPS Certificate or PhilGEPS Registration Number</i>					
	<i>2. Valid Mayor's/ Business Permit</i>					
	<i>Please take note that the Omnibus Sworn Statement shall be submitted within 5 days upon acceptance of Notice of Award.</i>					

PROPOSAL FOR THE SUPPLY AND DELIVERY OF VARIOUS OWWA-NCR CORPORATE GIVEAWAYS

<i>ITEM DESCRIPTION</i>	<i>QUANTITY</i>	
Lot 1		
<p>UMBRELLA, Automatic with UV/Sun Protection and Wind Proof, Two (2) Fold with OWWA NCR Logo Print</p> <ul style="list-style-type: none"> ✓ Type: Two (2) folds ✓ Color: Red, White, and Blue ✓ Material: Nylon ✓ Size: Standard 23 inches ✓ Process: Direct to Film Printing ✓ Print: 1 Side, Full Color Print ✓ Print size: 4 inches ✓ Finishing: Individual Plastic/ Pouch 	<p>300 pcs</p>	
<p>UMBRELLA, Double Canopy with UV/Sun Protection and Wind Proof with OWWA NCR Logo Print</p> <ul style="list-style-type: none"> ✓ Type: Double Canopy ✓ Color: Red, White, and Blue ✓ Material: Nylon ✓ Size: 131 cm long, 101cm diameter ✓ Process: Direct to Film Printing ✓ Print: 1 Side, Full Color Print ✓ Print size: 4 inches ✓ Finishing: Individual Plastic/Pouch 	<p>300 pcs</p>	

I hereby certify to comply and deliver all the above requirements.



(Company Name)

(Print Name and Signature of Authorized Representative)

(Designation)

(Date)

PROPOSAL FOR THE SUPPLY AND DELIVERY OF VARIOUS OWWA-NCR CORPORATE GIVEAWAYS

<i>ITEM DESCRIPTION</i>	<i>QUANTITY</i>	
<i>Lot 2</i>		
FOLDABLE TOTE BAG, with OWWA NCR Logo Print <ul style="list-style-type: none"> ✓ Color: Red, White, and Blue ✓ Material: Canvas ✓ Bag Closure: snap button ✓ Print: Direct to Print logo ✓ Design size: 3inches ✓ Size: 18" x 15" x 2" (HWL) 	<i>300 pcs</i>	
LEATHERETTE TOTE with engrave OWWA NCR Logo <ul style="list-style-type: none"> ✓ With handle ✓ Color: Dark Brown ✓ Size: 68cm x 34cm x 38cm (HWL) ✓ With inside pocket 	<i>300 pcs</i>	

I hereby certify to comply and deliver all the above requirements.

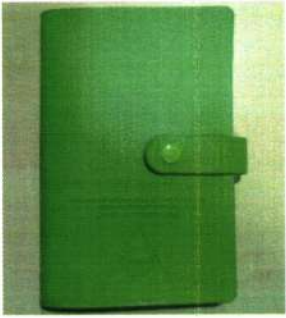
(Company Name)

(Print Name and Signature of Authorized Representative)

(Designation)

(Date)

PROPOSAL FOR THE SUPPLY AND DELIVERY OF VARIOUS OWWA-NCR CORPORATE GIVEAWAYS

<i>ITEM DESCRIPTION</i>	<i>QUANTITY</i>	
<i>Lot 3</i>		
PLANNER with engrave OWWA NCR Logo <ul style="list-style-type: none">✓ Color: Blue✓ Material: Leather✓ Size: 180mm x 120mm (HW)✓ Planner Closure: snap button✓ With gift box and tag✓ Design provided by client	<i>300 pcs</i>	

I hereby certify to comply and deliver all the above requirements.

(Company Name)

(Print Name and Signature of Authorized Representative)

(Designation)

(Date)

